

# **Policy LS405: Holiday Hours**

Category: Library Services Policy LS405: Holiday Hours

Amendment Approved: September 13, 2017

**Future Review: December 2023** 

#### **POLICY**

The library will be closed on the following named holidays:

- New Year's Day
- Family Day (February)
- Good Friday
- Easter Monday
- Victoria Day
- Canada Day
- Heritage Day
- Labour Day
- Thanksgiving
- Remembrance Day
- Christmas Eve
- Christmas Day
- Boxing Day

#### **GUIDELINES**

- 1. For the Easter weekend, the library will close on the Saturday and on the Monday.
- 2. On New Year's Eve, the library will close at 5:00 p.m.
- 3. If a named holiday falls on a regular day of operation, the library will be closed. If it falls on a weekend, the library will be closed the following Monday.
- 4. Winter hours will start the Tuesday after Labour Day. Summer hours start July 2.

## **DEFINITIONS**

### **PROCEDURE**