



Policy HR212: Grievance

Category: Human Resources
Policy HR212: Grievance
Approved: September 2020
Future Review: December 2023

POLICY

The Library Board recognizes the importance of a grievance procedure for employees.

PURPOSE

To give fair due process to all parties involved.

RESPONSIBILITY

Grievances should be presented to Library Manager in writing. Grievances will be dealt with in accordance with Alberta Employment Standards, Alberta Occupational Health and Safety Standards. If a dispute arises between the Library Manager/Librarian and an employee regarding the interpretation, application, or alleged violation of any library policies, the employee may seek in writing to settle the dispute through consultation with the Town of Bonnyville Library Board.

DEFINITIONS

PROCEDURE