

## STATEMENT OF POLICY AND PROCEDURE

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Subject: **VOIP SYSTEMS** | Sec 6, 1A

Reviewed: 2021/11/06 | Revised: NEW | **Effective: 2021/11/27**

### SECTION 6 – 1.A

#### VOIP SYSTEMS

Voice over internet phone (VOIP) systems are growing in popularity. These systems require bandwidth and special configuration of a network to operate. Northern Lights Library System (NLLS) administers the networks for nearly 50 libraries which share a common pool of bandwidth. The system does not have the staffing nor bandwidth to support VOIP systems. Libraries should consult with their municipalities on alternatives, such as: transition to cellphone services, dedicated internet lines for a VOIP system, or traditional phone systems.

1. Where NLLS administers the network connection for its member libraries, and that connection draws on a shared pool of limited bandwidth, VOIP systems will not be permitted on the network.

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**NLLS Executive Board Chair**

March 4, 2022

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**Date of Approval**