

Category: Board
Policy Number: 102
Title: Orientation of Trustees

Guidelines and Procedures:

1. Provide a Board Manual consisting of several invaluable documents:
 - Policies and Bylaw Manual
 - Trustee Handbook
 - Library Act/Regulations
 - Minutes from the three previous months
 - Directory of Board members and staff
 - Plan of Service
 - Annual Report
 - Budget and Financial Reports
2. A member of the Board and the Library Manager will spend time with the new Board member prior to their first meeting explaining the role of the library in the community and the functions of the Board.

Reviewed April 28, 2018

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