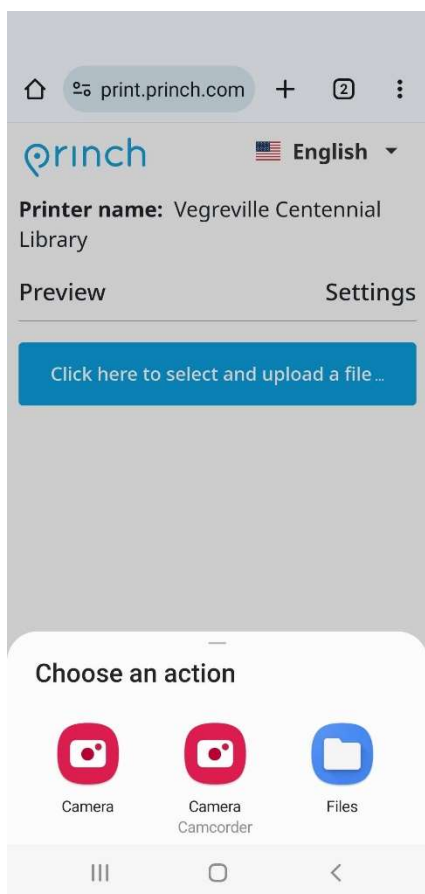


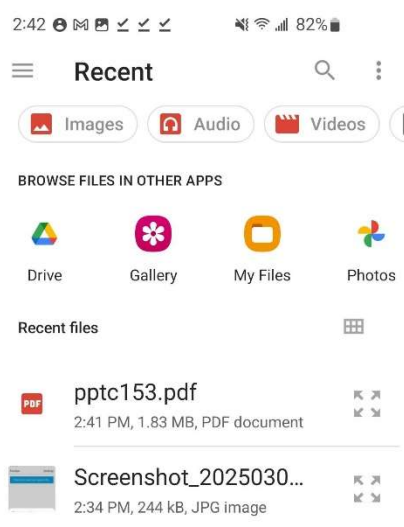
How to print from an Android phone using Princh: you can use the website or an app.

FIRST OPTION – THE WEBSITE

1. Open a web browser and go to print.princh.com
2. Tapping on “click here to select and upload a file” will bring up this menu in the first image. If the patron has never brought up a menu like this before, you may see an initial screen where the phone is asking if you want to give the website permission to access files and photos on the device.
3. Tapping on “Files” brings up this “Recent” area in the second image. The file you’re looking for will likely be here, but you can also search for it by tapping on the magnifying glass icon in the top right – or tap on the 3 lines in the top left to bring up other areas, such as “Downloads”. Tap on the file you want to upload.



Opening up files area

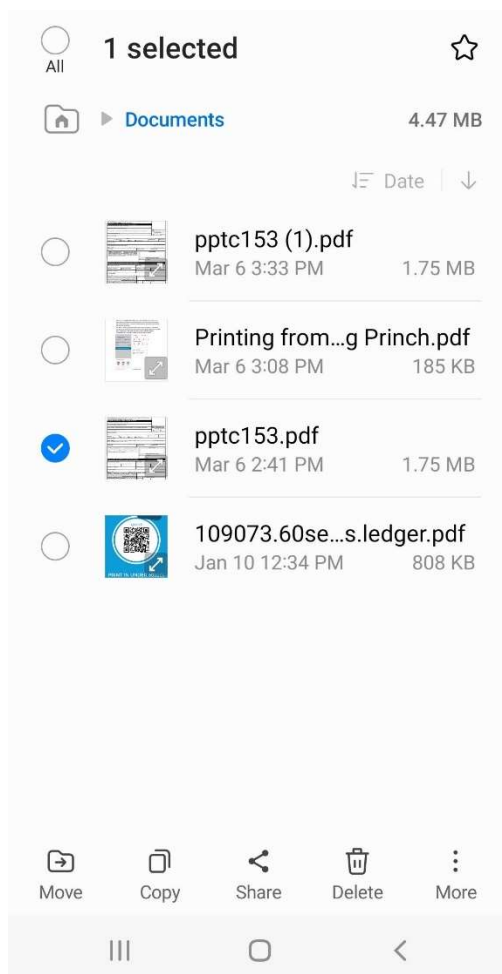


Finding the right file

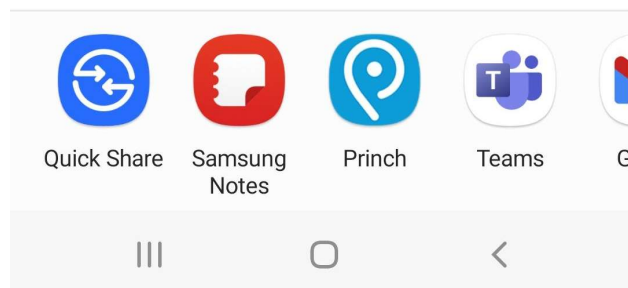
4. Can't find the file you're looking for? The patron will need to download onto their phone if it is an email attachment or a file on a website.

SECOND OPTION – THE APP

1. Search for “Princh” in the Play Store and download it.
2. To print an email attachment, open up the email and tap on the file. Tap on the 3 stacked dots in the top-right corner, select “Print”, tap on “Select Printer”, and tap on “Princh”.
3. If the patron is printing a file or photo already saved onto their phone, visit the “My Files” area or their photos area, and look for the “share” button:
In the first image below, I’ve selected a document in the Files area to find the share button at the bottom of the screen.
4. Select Princh from the options that appear.
5. Return to the Princh app to complete the printing process.



Tap on the share button at the bottom of the screen in the centre



Tap on the Princh icon