

## STATEMENT OF POLICY AND PROCEDURE

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Subject: **NON-PARTICIPATING MUNICIPALITIES** | Sec 4, 1E

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## SECTION 4 – 1.E

### NON-PARTICIPATING MUNICIPALITIES

#### Purpose

1. Northern Lights Library System (NLLS) encompasses a specific geography. Within that geography, several municipalities are not yet members of the system; these are considered non-participating municipalities. Municipalities eligible for membership are outlined in Schedule A of our Master Agreement.
2. Residents of non-participating municipalities are not eligible for membership in the Northern Lights Library System.
3. Residents of municipalities outside NLLS's regional boundaries are not eligible for membership in the system. They should be redirected to the system or library in their area.
4. NLLS libraries are free to offer local library memberships according to their policies.

#### The Regional Automation Consortium (TRAC)

4. Individuals from non-participating municipalities are not eligible for a TRAC card. They will have:
  - a. No ability to place holds on TRACpac
  - b. No ability to renew items on TRACpac
  - c. No access to managing an account on TRACpac
  - d. No access to databases or eResources provided by TRAC or NLLS

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NLLS Executive Board Chair

November 29, 2024

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Date of Approval