

SCHEDULE A- Fees for the Issuance of Library Cards

Resident	\$0.00/year
Non-Resident (Limited Services)	\$95.00/ year*
In-school Student	\$0.00/year
In-school Staff	\$0.00/year
Replacement	\$5.00/ card **

*This includes a \$60 fee imposed by Northern Lights Library System, of which \$50 is payable by the Kitscoty Public Library to the Northern Lights Library System.

**Replacement card fees may be waived at the discretion of the Library Manager.

SCHEDULE B - Loan Periods for Library Resources

All circulating resources are loaned for three weeks, with the following exception:

1. In-school staff loan and renewal periods shall be set at the discretion of the Library Manager.
2. Inter-library items are loaned for the period authorized by the lending library.
3. Renewal Periods: All circulating resources may be renewed two times for a total loan of nine weeks.

SCHEDULE C - Fines and Procedures for Lost or Damaged Materials

1. The library does not charge for overdue materials.
2. An item will be deemed lost as per the TRAC Operational Guidelines.
3. An item will be deemed damaged at the discretion of the librarian.
4. A notice, indicating fines due, will be given when materials are deemed lost or damaged.
5. The replacement cost of lost or damaged materials is the dollar value shown in the cataloging information for that item record, which includes a non-refundable processing fee of \$5.00

SCHEDULE D - Service Fees

Printing	\$0.25/ page
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