

COUNTY OF THORHILD #7 LIBRARY BOARD POLICY MANUAL

Category: Materials

Policy Number: 609

Title: The TAL Card

Policy Statement: The County of Thorhild Libraries will issue The Alberta Library (TAL)/The Regional Automation Consortium (TRAC) card.

Guidelines and Procedures:

Membership:

1. Patrons will be issued The Alberta Library Card. They must first complete the TAL application and show proof of identification. A TRAC barcode will be attached to the card.
2. Should a card be lost or stolen, its loss should be immediately reported to the home library.
3. Any change of address should be reported to the home library.

Borrowing Rights:

4. The Alberta Library Card may be used to borrow materials at any participating library at no additional charge. It is the patron's responsibility to become familiar with the loan conditions of the borrowing library and conform to their policies and rules.
5. There will be a limit of five items on loan at any time from each participating library. Renewals will not normally be permitted.
6. The borrower is responsible for any materials borrowed and for any fines incurred. Loss or damage should be reported to the lending library.
7. Borrowed items may be returned to any library that participates in the Alberta Library Card program. Costs of returning items will be covered by Northern Lights.

Extended Reference Services and Interlibrary Loans:

8. Patrons holding an Alberta Library Card should request extended reference services and interlibrary loan services at their home library.

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