

COUNTY OF THORHILD #7 LIBRARY BOARD POLICY MANUAL

Category: Materials

Policy Number: 607

Title: Interlibrary borrowing

Policy Statement: The needs of our community can be met more effectively by sharing resources and services through Northern Lights Library System and the TRAC Consortium.

Guidelines and Procedures:

1. The library will provide an Interlibrary Loan service to its patrons.
2. The library will provide information services to its patrons. If local resources do not provide the needed information, the library accepts the responsibility for securing the information through the Northern Lights Resource Center.
3. Interlibrary loans and other resource sharing arrangements as they arise shall be made in keeping with the Alberta Library Act.
4. The Board is prepared to cooperate with Library Boards throughout the province and particularly within Northern Lights Library System and the TRAC Consortium.
5. Interlibrary loan materials will be obtained for registered patrons only.
6. Interlibrary loan materials borrowed by patrons are subject to the loan procedures of the lending Library, as outlined in their respective bylaws, unless it is otherwise stipulated by the lending library.
7. The Board shall pay the lending library for any lost or damaged interlibrary loan books. We in turn can pass these costs including fines to the patron that borrowed the material.
8. If any fees are required for delivery of this service, the item will only be ordered if the patron is willing to pay such charges.

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