

COUNTY OF THORHILD #7 LIBRARY BOARD POLICY MANUAL

Category: Personnel

Policy Number: 511

Title: Expenses for Attending Board Meetings, Workshops, Conferences and other Meetings.

Policy Statement: Staff shall be compensated for attending library conferences, workshops, and meetings

Guidelines and Procedures:

1. The Board will pay registration fees for workshops and conferences.
2. Staff will be remunerated for attending the above at their regular salaried hourly rate as follows
 - 2.1 up to 4 hours will be considered as ½ day or 4 hours pay
 - 2.2 over 4 hours will be considered as a full day or 8 hours pay
3. Compensation for subsistence (meals, hotels and other incidentals) will be receipted and paid by the Library Board.
4. Staff shall be paid for mileage and attendance at Board meetings according to Appendix F. This will be reviewed annually.

Policy 511
Expenses for Attending Meetings

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APPENDIX F (Policy 511) Expenses of Library Staff

- a. Mileage will be paid by the Library Board at the rate of 46¢ per km.
- b. Staff will be paid \$35.00 plus mileage expenses for attendance at meetings.

APPENDIX F Expenses of Library Staff