COUNTY OF THORHILD #7 LIBRARY BOARD POLICY MANUAL

Category: Personnel **Policy Number**: 505

Title: Library volunteers

Policy Statement: Library volunteers shall be responsible to and work

under the direction of the library manager.

Guidelines and Procedures:

Duties/Responsibilities

- 1. To assist in the overall operations of the library and any outreach programs as directed by the library manager.
- 2. Active recruitment shall be the responsibility of the Library Manager but all trustees and staff should be alert to inquiries that indicate an interest in volunteering.
- 3. Volunteers within the Library may, or may not, be members of a Friends of the Library group.

Policy #505 Library Volunteers

Date Revised: October 2012 Date to Review: October 2015