COUNTY OF THORHILD #7 LIBRARY BOARD POLICY MANUAL

Category: Board Policy Number: 105

Title: Duties of Vice-Chairperson

Policy Statement: Duties of the vice-chairperson should be clearly delineated.

Guidelines and Procedures:

- 1. Assumes duties of the chair in the absence of the chair.
- 2. Assumes active trustee recruitment and orientation.
- 3. Any other duties as assigned by the chair.
- 4. Holds signing authority on Board bank accounts.

Policy #105
Duties of the Vice-Chairperson

Date Revised: October 2012 Date to Review: October 2015