

VIKING MUNICIPAL LIBRARY
POLICY MANUAL
COLLECTION DEVELOPMENT

Prepared by: Sandra Nietfeld

Board Approved – March 2011

8.0 NON BOOK MATERIALS

8.1 Periodicals

A periodical is a serial that is issued at stated intervals, which contains separate articles, stories and other writings. Periodical subscriptions are based upon the same criteria established for the selection of library materials.

Current issues of local and area newspapers may be provided for the community. Permanent back issues are not maintained. Periodical titles are usually acquired and maintained in hard copy format. Access to full-text databases may be provided, pending access through Northern Lights Library System.

8.2 Audio Visual Material

A collection of audio visual material, including music, spoken word, and video material are selectively acquired to support current interests and demands according to the selection criteria, and to serve educational, recreational, informational and in-house training demands.

8.3 Pamphlets

Pamphlets are selected to meet subject demands according to the general criteria established in this policy.

8.4 Maps

Maps and atlases are acquired as part of the general non-fiction, reference, government documents, or pamphlet collections, depending on format.