

Vilna & District Municipal Library Board Policy Manual

Category: Materials

Policy Number: 610

Title: The TAL Card

Policy Statement: The Vilna District & Municipal Library Board will issue The Alberta Library (TAL)/ The Regional Automaton Consortium Card (TRAC).

Guidelines and Procedures:

Membership:

1. Patrons will be issued the TAL card. They must first complete the TAL application and show proof of identification. A TRAC card barcode will be attached to the card.
2. Should a card be lost or stolen, its loss should be immediately reported to the home library.
3. Any change of address should be reported to all libraries being used.

Borrowing Rights:

4. The TAL card may be used to borrow materials at any participating library at no charge. It is the patron's responsibility to become familiar with the loan conditions of the borrowing library and conform to their policies and rules.
5. There will be a limit of 5 items on loan at any time from each participating library. Renewals will not normally be permitted.
6. The borrower will be responsible for any materials borrowed and for any fines incurred. Loss or damage should be reported to the lending library.
7. Borrowed items may be returned to any library that participates in the TAL program. Costs of returning items will be reimbursed by NLLS.

Extended Reference Services and Interlibrary Loans:

8. Patrons who hold a TAL card, should request extended reference services and interlibrary loan services at their home library.

Date Approved: January 2, 2021

Date to be Reviewed: January, 2024