

Vilna & District Municipal Library Board Policy Manual

Category: Personnel

Policy Number: 513

Title: Bereavement Leave

Policy Statement: All employees of the library are entitled to bereavement leave.

Guidelines and Procedures:

1. If there is a death of an employee's immediate family member, the employee will be entitled to 1 day's pay of normal working hours, of paid bereavement leave.

Date Approved: January 2, 2021

Date to be Reviewed: January, 2024