

- i) Free access to all materials in the Lamont Public Library shall be provided to all users who are Public Library members.
- ii) Only users with a Lamont Public Library membership may borrow materials from the Lamont Public Library.
- iii) Children's choices shall be at the discretion of their parents or guardians, and are not the responsibility of the librarian, or the Library Board.

4.2 Hours of Service

The Public Library Board charges the librarian with the responsibility of maintaining the following hours of service to the public:

Regular Hours

Monday – Friday:	8:30 a.m. to 3:30 p.m. when school is in session
Tuesday & Thursday evenings:	5:00 p.m. – 8:00 p.m.
Wednesday:	4:00 p.m. – 7:00 p.m.

Tuesday & Thursday evenings:	5:00 p.m. – 9:00 p.m.
Wednesday:	12:00 noon – 4:00 p.m.

5. Physical Facilities

The Lamont Public Library is housed within Lamont High School as per the “Agreement for the Operation of Joint Community and School Library” approved _____, 2002 (see copy attached as Appendix 1).

6. Employer-Personnel Policy

6.1 Purpose

The purpose of this statement of policy is to acquaint the employees of the Lamont Public Library Board with the working conditions, benefits, responsibilities and duties of various areas of work within the organization and to establish harmonious and co-operative relations between the Library Board and its employees.

A. Definitions

- i) “Employee” shall mean all those specifically employed by the Lamont Public Library.
- ii) “Permanent employees” are employees who occupy permanently established positions and who have successfully completed a probationary period.