

L-105 Hours of Service	
PASSED:	-
AMENDED:	-
REVIEW PERIOD:	5 Years

The Town of Vermilion Library Board shall set hours of service that are convenient for members of the community.

1. The hours of service for the library are as follows:

- Monday 10:00 AM -- 5:00 PM
- Tuesday 10:00 AM – 5:00 PM
- Wednesday 10:00 AM – 5:00 PM
- Thursday 10:00 AM – 5:00 PM
- Friday 10:00 AM – 5:00 PM
- Saturday 10:00 AM – 3:00 PM

2. The Library will be closed to the public on designated holidays including: New Year’s Day, Family Day, Good Friday, Easter Monday, Victoria Day, Canada Day, Heritage Day (August Long Weekend), Labour Day, Thanksgiving Day, Remembrance Day, Christmas Day, and Boxing Day.

2.1. If a named holiday falls on a Monday or Friday, consideration should be given to closure on the Saturday preceding or following the named holiday to allow for a long weekend for employees, this would specifically apply to Easter, Christmas Thanksgiving, and New Year’s Weekends

3. At their discretion, the Library Manager may authorize that the library be closed in emergency situations (e.g. power failure, extreme weather conditions). Whenever possible, the Library Manager should inform the Board Chair or at least one other board member of an emergency closure.

4. Other closure dates not covered in points 2 or 3 must be approved in advance by Board motion.

5. The public must be notified of library closure dates in advance, except in emergencies.