

L-102 Loan of Resources & Information Services

PASSED:	June 2019
AMENDED:	-
REVIEW PERIOD:	Annually

The library was established to serve all residents of the Town of Vermilion and surrounding area. In accordance with the Alberta Libraries Act there shall be NO CHARGE for the use of library resources used within the library facilities.

PATRONS

- 1.1. Application for a borrower's card must be completed with identification stating a current permanent address
 - 1.1.1. An annual card issuance fee will be charged, card issuance fees are periodically reviewed in response to patron demands and budget requirements
 - 1.1.2. Service will not be denied or abridged because of religious, racial, social, economic, or political status
 - 1.1.3. The use of the library or its services may be denied for due cause including but not limited to the following:
 - Failure to return materials or to pay penalties
 - Destruction of library property
 - Disturbance of other patrons
 - Objectionable or criminal conduct on library premises
 - 1.1.4. The library reserves the right to deny or curtail its use and services to groups or individuals making excessive demands which could include those for staff time, materials or space

CONDITIONS OF LOAN

- 1.2. Loan periods vary depending on type of material and demand for titles. Select titles may be defined for in-library use only. The library reserves the right to limit the number of titles borrowed by any one person.
 - 1.2.1. Fines may be charged for overdue, damaged, or lost materials as per the library bylaws.

INFORMATION SERVICES

- 1.3. Staff shall provide information services to the community within the limits of its collection and other resources made available through NLLS and TAL.
- 1.4. Staff will help patrons to obtain the information they seek either through print, non-print or electronic resources
- 1.5. The library will initiate programs, exhibits and use its promotional tools to promote the library collection and services
- 1.6. The library will not attempt to meet the curricular needs of Lakeland College students, recognizing that the academic libraries exist for this purpose alone

- 1.7. The library will develop a plan of service based on a community needs assessment, periodic reviews will be made of library services

RESOURCE SHARING

- 1.8. The library participates in the provincial sharing network by membership in NLLS, APLEN, and TAL. Resource sharing is an integral part of the service provided by the library

RECIPROCAL BORROWING

- 1.9. The Library endorses the reciprocal borrowing agreements as entered by NLLS (TAL CARD, ME Card, etc)