

Lib-04-004

**Section: Library Operations**

**Title: Special Needs**

Approval Signature: \_\_\_\_\_

\_\_\_\_\_, Chair, Tofield Library Board

Latest Revised Date: \_\_\_\_\_

1. The Tofield Municipal Library is committed to providing services and materials to all patrons. The library is equipped with a ramp and automatic doors.
2. The library believes those persons unable to use conventional print materials in the usual manner are entitled access to the library and information services. The library board endeavors to provide materials in a format appropriate to the user, whichever source is available. Including: computer software, talking books, multilingual titles, large print titles, and adaptive technology for computer use.
3. Tofield Municipal Library is a member of the Northern Lights Library System and unconventional resources may be obtained upon request from the tracpac system, The Alberta Library (TAL), VISUNET and any other sources that become available.