

Lib-03-002

Section: Library Facilities

Title: Hours of Operation

Approval Signature: _____

_____, Chair, Tofield Library Board

Latest Revised Date: _____

1. The library will endeavour to provide services during the hours which best meet the needs of the community.
2. The portion of the library used for public library services is open to any member of the public free of charge during the hours of operation.
3. The Tofield Municipal Library hours of operation are as follows:
 - a. Monday Closed
 - b. Tuesday 10:00 a.m. to 6:30 p.m.
 - c. Wednesday 10:00 a.m. to 8:00 p.m.
 - d. Thursday 10:00 a.m. to 8:00 p.m.
 - e. Friday 10:00 a.m. to 6:30 p.m.
 - f. Saturday 10:00 a.m. - 12:00 p.m. and 1:00 p.m. - 5:00 p.m.
 - g. Sunday Closed
4. The library is closed on all statutory holidays.
5. Use of library facilities outside of the hours of operation must be approved by the Board and all criteria for such use will be decided at the time of consideration.
6. Library staff are available for the supervision of exams during staffed library hours.
7. A "book drop" is located on the exterior of the building so that members may return materials when the library is closed.