

TOWN OF TWO HILLS PUBLIC LIBRARY BOARD POLICY MANUAL

Category: Materials
Policy Number: 609
Title: Interlibrary Lending to Other Libraries

Policy Statement:

The Town of Two Hills Public Library Board agrees to lend catalogued and circulating print and AV materials to other libraries.

Guidelines and Procedures:

1. Books lent to other libraries through interlibrary loans shall be lent for a period of up to three weeks use over and above the time spent in transit (coming and going).
2. AV materials will be lent for a period of one week's use over and above the time spent in transit.
3. Renewals will be allowed as per regular policy or bylaws.

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Date Approved: November 14, 2012

Date to Review: March 18, 2023