

# **TOWN OF TWO HILLS PUBLIC LIBRARY BOARD POLICY MANUAL**

## ***APPENDIX A***

### **Expenses of Board Members**

#### ***(Policy 109)***

- a) Follow provincial mileage rate
- b) Compensation for subsistence (meals, hotels and other incidentals) will be receipted and paid by the Library Board.

## ***APPENDIX B***

#### ***(Policy 505)***

### **HOURS OF OPERATION**

#### **Alice Melnyk Public Library**

##### **Hours**

##### **September to June**

Mondays:	10:00 a.m. to 5:00 p.m.
Tuesdays:	10:00 a.m. to 5:00 p.m.
Wednesdays:	10:00 p.m. to 5:00 p.m.
Thursdays:	10:00 a.m. to 5:30 p.m.
Fridays:	10:00 a.m. to 5:30 p.m.

##### **July to August**

Weekdays 10:00 a.m. to 5:30 p.m.

(This varies every year depending on number of staff and funding)

## ***APPENDIX C***

#### ***(Policy 510)***

### **Expenses of Library Managers**

- a) Mileage will be paid by the Library Board at the provincial rate for any courses or meetings not reimbursed by Northern Lights Library System.
- b) Compensation for subsistence (meals, hotels and other incidentals) will be receipted and paid by the Library Board.

## ***APPENDIX A, B, C***

Date Approved: November 14, 2012

Date to Review: continuous