

FORM 2.16.2 GRIEVANCE – SIDE B (MANAGEMENT)

1. Record any follow-up questions and answers from complainant here:

2. Inform respondent of grievance and record any statement they would like to make here:

3. Record any suggestions made for reconciliation here:

a) By complainant:

b) By respondent:

4. Were the employees able to agree on a resolution? YES / NO

Complainant signature to resolve

Respondent signature to resolve

Supervisor Signature

Date resolved

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