

**FORM 1.10 - MILEAGE, LODGING, SIBSISTENCE FOR BOARD/COMMITTEE MEMBERS CLAIM FORM**

Year: _____ Name: _____	For the Month of : _____		
<b>Mileage, Lodging and Subsistence for Board/Committee Members</b>			
<b>Financial Coding for Town: 01-720-60-272010</b>			
<b>Meal Allowance: \$60/day      Incidental Expenses: \$25/day - receipts must be included</b> Breakfast:      \$15.00/day <b>Mileage Allowance: \$0.59/km</b> Lunch:      \$20.00/day Dinner:      \$25.00/day <b><i>**Reimbursement for alcohol is not included</i></b>			
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>DATE:</b> _____  <b>Meeting or Event:</b> _____  <b>Duration:</b> _____  <b>Registration</b>  <b>Costs:</b> _____  <b>Lodging Costs:</b> _____  <b>Total Meals</b>  <b>Claimed:</b> _____  <b>Incidental</b>  <b>Expenses:</b> _____  <b>Mileage Traveled</b>  <b>(km)</b> _____             </td> <td style="width: 50%; vertical-align: top;"> <b>Location:</b> _____     <b>Total Expense:</b> _____             </td> </tr> </table>		<b>DATE:</b> _____ <b>Meeting or Event:</b> _____ <b>Duration:</b> _____ <b>Registration</b> <b>Costs:</b> _____ <b>Lodging Costs:</b> _____ <b>Total Meals</b> <b>Claimed:</b> _____ <b>Incidental</b> <b>Expenses:</b> _____ <b>Mileage Traveled</b> <b>(km)</b> _____	<b>Location:</b> _____    <b>Total Expense:</b> _____
<b>DATE:</b> _____ <b>Meeting or Event:</b> _____ <b>Duration:</b> _____ <b>Registration</b> <b>Costs:</b> _____ <b>Lodging Costs:</b> _____ <b>Total Meals</b> <b>Claimed:</b> _____ <b>Incidental</b> <b>Expenses:</b> _____ <b>Mileage Traveled</b> <b>(km)</b> _____	<b>Location:</b> _____    <b>Total Expense:</b> _____		
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>DATE:</b> _____  <b>Meeting or Event:</b> _____  <b>Duration:</b> _____  <b>Registration</b>  <b>Costs:</b> _____  <b>Lodging Costs:</b> _____  <b>Total Meals</b>  <b>Claimed:</b> _____  <b>Incidental</b>  <b>Expenses:</b> _____  <b>Mileage Traveled</b>  <b>(km)</b> _____             </td> <td style="width: 50%; vertical-align: top;"> <b>Location:</b> _____     <b>Total Expense:</b> _____             </td> </tr> </table>		<b>DATE:</b> _____ <b>Meeting or Event:</b> _____ <b>Duration:</b> _____ <b>Registration</b> <b>Costs:</b> _____ <b>Lodging Costs:</b> _____ <b>Total Meals</b> <b>Claimed:</b> _____ <b>Incidental</b> <b>Expenses:</b> _____ <b>Mileage Traveled</b> <b>(km)</b> _____	<b>Location:</b> _____    <b>Total Expense:</b> _____
<b>DATE:</b> _____ <b>Meeting or Event:</b> _____ <b>Duration:</b> _____ <b>Registration</b> <b>Costs:</b> _____ <b>Lodging Costs:</b> _____ <b>Total Meals</b> <b>Claimed:</b> _____ <b>Incidental</b> <b>Expenses:</b> _____ <b>Mileage Traveled</b> <b>(km)</b> _____	<b>Location:</b> _____    <b>Total Expense:</b> _____		
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>DATE:</b> _____  <b>Meeting or Event:</b> _____  <b>Duration:</b> _____  <b>Registration</b>  <b>Costs:</b> _____  <b>Lodging Costs:</b> _____  <b>Total Meals</b>  <b>Claimed:</b> _____  <b>Incidental</b>  <b>Expenses:</b> _____  <b>Mileage Traveled</b>  <b>(km)</b> _____             </td> <td style="width: 50%; vertical-align: top;"> <b>Location:</b> _____     <b>Total Expense:</b> _____             </td> </tr> </table>		<b>DATE:</b> _____ <b>Meeting or Event:</b> _____ <b>Duration:</b> _____ <b>Registration</b> <b>Costs:</b> _____ <b>Lodging Costs:</b> _____ <b>Total Meals</b> <b>Claimed:</b> _____ <b>Incidental</b> <b>Expenses:</b> _____ <b>Mileage Traveled</b> <b>(km)</b> _____	<b>Location:</b> _____    <b>Total Expense:</b> _____
<b>DATE:</b> _____ <b>Meeting or Event:</b> _____ <b>Duration:</b> _____ <b>Registration</b> <b>Costs:</b> _____ <b>Lodging Costs:</b> _____ <b>Total Meals</b> <b>Claimed:</b> _____ <b>Incidental</b> <b>Expenses:</b> _____ <b>Mileage Traveled</b> <b>(km)</b> _____	<b>Location:</b> _____    <b>Total Expense:</b> _____		
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>Claimant's Signature:</b> _____             </td> <td style="width: 50%; vertical-align: top;"> <b>Board Chair:</b> _____   <b>Treasurer:</b> _____             </td> </tr> </table>		<b>Claimant's Signature:</b> _____	<b>Board Chair:</b> _____  <b>Treasurer:</b> _____
<b>Claimant's Signature:</b> _____	<b>Board Chair:</b> _____  <b>Treasurer:</b> _____		