

8. Interested candidates must submit a completed **Appointment to Town Boards /Committees Application** to the Town of Morinville.

1.3 LIBRARY TRUSTEES – ETHICS

1. Library Trustees should observe ethical standards with truth, integrity, and honour.
 - Trustees should avoid situations where personal advantage or financial benefits may be gained at the expense of other library users.
 - Trustees should distinguish between their personal views and those of the institution by representing the agreed upon positions of the Board.
 - As library operations fall under FOIPP legislation trustees must protect the confidential nature of library records.

1.4 LIBRARY TRUSTEES – LEGAL OBLIGATIONS

When an individual agrees to serve as a trustee, they take on the following legal obligations.

1. A library trustee is expected to manage the affairs of the library with the same degree of skill, hard work and care they bring to their own affairs.
2. A library trustee has a duty to become informed about the business of the Board including applicable legislation and what is required in order to be an effective trustee.
3. A library trustee must keep confidential information learned as a result of their activities as a trustee private, and may not personally benefit from it during or after their term.
4. A library trustee must put the best interest of the library before their own or any other.
5. A library trustee may not make advance agreement with another person or organization to vote a certain way.
6. If a library trustee stands to earn personal profit from any activity of the Board, they must declare their interest and may not participate in discussion or vote in relation to it.

1.5 LIBRARY TRUSTEES – AUTHORITY

1. Authority over library governance is limited and regulated by the *Alberta Libraries Act and Regulations*, and the *Employment Standards Act and Regulation*.
2. Because all powers of the Board lie in its actions as a corporate body, members of the Board collectively exercise authority over all aspects of the library governance.
3. Individual Board members exercise their authority over library governance only through their vote.