

#### **PART D: Professional Development**

Identify any courses, workshops, or other training taken by the employee over the past year:

Identify any training or development activities that the employee wants to take or that the reviewer recommends that he take:

#### **PART E: General Comments**

Reviewer Comments:

Employee Comments:

*The employee and the reviewer(s) acknowledge that this assessment has been reviewed and discussed by signing and dating below.*

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Reviewer Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date