

PART B: Performance Objectives and Accountability

The employee and the reviewer(s) should complete the first three columns at the beginning of the assessment period. The employee and the reviewer(s) should work together to describe the employee's individual performance objectives for the next year, including measures and targets. Complete the last column at the end of the performance period.

<u>OBJECTIVES</u> (What do you and your supervisor agree you should achieve?)	<u>PLAN OF SERVICE</u> (How does this objective tie into your library's Plan of Service?)	<u>MEASURES</u> (How will you know you've achieved your goals?)	<u>RESULTS</u> (What did you achieve?)
E.g. I want more children to come to storytime.	E.g. One of our library's objectives is to improve children's attendance at library programs.	E.g. Storytime attendance will improve by 10% by this time next year.	E.g. Storytime attendance improved by 12%.