

Mundare Municipal Library Board
PERFORMANCE EVALUATION FORM

Date: _____ **Assessment Period:** _____ - _____

Employee Name: _____ **Position:** _____

Reviewer's Name(s): _____

PART A: Employee Self-Reflection

The employee should complete this section once a year. Use this section to reflect on your own performance as you complete this form. Your conversations recorded in Section C do not have to use these questions.

1.	Has the past year in your position been good, bad, or satisfactory to you? Why?
2.	What do you consider to be your most important achievements of the past year? Why?
3.	What do you like and dislike most about working for this Mundare Municipal Library?
4.	What elements of your job do you find the easiest and the most difficult?
5.	What elements of your job interest you the most and the least?
6.	What actions could be taken to improve your performance in your current position by:
You:	
Your board:	