

Holden Municipal Library

POLICY: Orientation of New Library Board Trustees

Upon appointment to the Board, a Trustee shall receive copies of all current and / or working documents of the Board, including minutes of Board meetings, financial statements, library budget information, policies, by-laws, regulations and information on NLLS.

A copy of the current Libraries Act and amendments, the Alberta Library Trustees Association Handbook and all additional material as available and as may be under discussion currently by the Board will be made available to new Trustees.

Upon attendance at his/her first meeting, each Trustee shall be made aware of the procedure for the operation of the Library and such duties as he/she may be expected to fulfill.

Approved:	November, 1988
Reviewed and amended:	August, 1999