

### **Citizenship Ceremony Leave**

- Up to one half day of unpaid leave may be taken by employees attending a citizenship ceremony.

### **Critical Illness of a child**

- Up to 36 weeks of unpaid leave may be taken by the parents of a critically ill or injured child.

### **Death or Disappearance of a Child**

- Up to 52 weeks of unpaid leave may be taken by employees whose child has disappeared because of a crime, or up to 104 weeks if a child died because of a crime.

## **5. LIBRARY PATRONS**

### **5.1. Behaviour and Conduct in the Library**

**Created** 11/08

**Revised** 06/17

The Board shall establish the Code of Conduct for Behaviour in the Library (Appendix A). The Library Manager shall ensure that all patrons follow the Code of Conduct. Should an incident arise, the Library Manager will complete an Incident Report (Appendix B).

### **5.2. Computers and Internet Use**

**Created** 03/06

**Revised** 06/17

The Board will ensure that the public have free access to Library computers and the internet including wireless connectivity.

### **Guidelines and Procedures**

- Continuous use of the Library's computers requires a Computer Card. Patrons wishing to acquire a Computer Card shall complete an Acceptable Technology Use Contract (Appendix C) to be signed by the patron or legal guardian if under the age of 18.
- There is no charge to access the Library Computers. However, patrons are responsible to pay any printing fees.
- Patrons are expected to sign in to use the Library Computers using the sign in sheet.
- The Library will offer free Wireless Internet Access (Wi-Fi) for patrons to use on their personal devices. To access the Wi-Fi, patrons must enter the Library's username and password.
- The Wi-Fi access points are unsecured. The library assumes no responsibility for any information that is compromised and/or any damage to the users' hardware or software.
- Users shall use the Library's wireless Internet service in a legal and responsible manner. Internet users must be aware that they are working in a public environment with people of all ages and with diverse viewpoints.
- Users must not engage in any activity that interferes with any other person's ability to use the Library and its resources.
- In accessing the Internet, users are subject to federal and provincial legislation related to Internet use, including the provision of the Criminal Code regarding, obscenity, child pornography, sedition and the incitement of hatred. Users may not use this network for any illegal purposes.
- The Board reserves the right to terminate a wireless Internet session at any time.