

ACQUISITIONS AND PURCHASES

POLICY

The Board will acquire materials as needed and as economically as possible. The Board should review disposition of funds on a regular basis. A minimal book allowance will additionally be budgeted for to allow instant access to new books as well as flexibility for the Librarian.

PROCEDURE

The treasurer shall report on the financial standing of the library at all meetings and at all times when called upon to do so by any Board or library member.

The Librarian will be authorized to purchase needed materials giving consideration to the best discounts available.

Original: 2005
Amended: May 2018
Reviewed: May 2018