

Category: Personnel
Policy Number: 511
Title: Expenses for Meetings: Board Meetings, Workshops, Conferences and other Meetings

Guidelines and Procedures:

1. The Board will pay registration fees for approved workshops, conferences and meetings.
2. Staff will be remunerated for attending the above at their regular salaried hourly rate to a limit of 7 hours per day or time off in lieu.
3. Staff shall be paid for receipted expenses relating to travel, accommodations and meals. The Board reimburses the following expenses to a maximum amount as shown:
 - a) Travel/mileage at the same rate NLLS reimburses their employees.
 - b) Accommodations to be determined on a case by case basis.
 - c) Meals up to a maximum of \$75.00/day

Amended May 14, 2022

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