

Schedule "D"
VOLUNTEER LETTER OF UNDERSTANDING

It is the intent of the County of St. Paul No. 19 Libraries to assist the Volunteers in their goal to build a better community, however, the County of St. Paul No.19 Libraries reserves the right to accept or decline the offer of assistance.

A Volunteer will accept the duties assigned by a staff member who has the responsibility of supervision.

A Volunteer must keep confidential any information learned while performing his/her duties.

All Volunteers who have contact with Patrons at the Library must undergo a Police/Security Check at the Libraries expense, except for Work Experience Student Volunteers.

If there is a breach of trust or personal conflict, such conflict shall first be handled by the staff and then, if necessary by the Board.

This is to certify that I have been informed of my roles and responsibilities as set out herein,

VOLUNTEER: _____

SUPERVISOR: _____

DATE: _____

Date

Board Chairperson